



**Riverside Medical Center Board of Commissioners
November 17, 2016
Thursday – 4:00 PM**

Commissioners Present:

Barry Kennedy Pamela Breland
James Thomas Gerald King
Rachel Gill Eric Payne, M.D.
Tammy Magruder Violet Tate

Commissioners Absent:

Lavern Jenkins

Guest

Peter Sullivan, CEO Riverside Medical Center
John Seal, Interim CFO
Shad Jenkins, Facility Service/Plant Operations
Frank Voelker, M.D.
Luis Alvarado, M.D.
Matthew Brown

CALL TO ORDER/OPENING PRAYER

A meeting of the Riverside Medical Center Board of Commissioners Committee was convened on Thursday, November 17, 2016 at 4:02 p.m., and the opening prayer was led by Mr. Barry Kennedy. Mr. Gerald King led the pledge of Allegiance.

WELCOME

APPROVAL OF MINUTES

The minutes of the October 27, 2016, Board of Commissioners meeting was presented for approval.

Action: A motion to approve the minutes with the correction of an absentee was made by Mrs. Pamela Breland, duly seconded by Mr. James Thomas, unanimously approved.

BOARD

INITIAL APPOINTMENTS:

Mr. Sullivan presented a gift of appreciation to Frank Voelker, M.D. for his services to Riverside Medical Centers Board of Commissioners as the Medical Staff Representative.

NEW APPOINTMENTS:

Mr. King introduced Mrs. Tammy Magruder, Riverside Medical Centers Board of Commissioners member, as well as Eric Payne M.D., Riverside Medical Centers Board of Commissioners as the Medical Staff Representative.

Mrs. Magruder and Dr. Payne were then sworn in under oath by Mr. Matthew Brown.

CHIEF FINANCIAL OFFICER'S REPORTS

- Statistics/Financial Indicators; Year to Date
- Income Statement
- Balance Sheet
- Cash Flow Summary
- Capital Expenditures
- Bad Debt Summary

Mr. Seal provided graphs and charts. A brief discussion ensued regarding the financial reports provided.

COL IMAGING SOLUTIONS

Mr. Sullivan presented the proposal from COL in regard to an MRI agreement. Mr. Sullivan advised COL Imaging Solutions is the current company Riverside Medical Center is using. COL requested a contract be put into place. The proposal is for a three year term. The terms are as follows. The unit, COL shall provide a GE EchoSpeed 1.5T parked mobile MRI system. The fees will be \$350.00 per MRI Scan (staffed). Monthly cap not to exceed 80 MRI scans, a \$5.00 fee per Pre-Employment Screening Scans. Client has the option to convert to an unstaffed rate of \$285.00 per scan by giving COL 30 days notice. Full Service Coverage on all MRI Related Equipment, HVAC, Lift Gate, Chiller, Generator, Mobile Coach and Cryogenics. Direct Marketing Support (promotional, direct to physician's offices) COL will provide all of the marketing resources to assist Riverside Medical Center in our efforts to grow the MRI volume as quickly as possible, but also maintain current the MRI volume. COL's application specialist is available by phone anytime for technical support. COL shall make the unit available to Riverside Medical Center and any services that COL is obligated to provide under this agreement. Riverside Medical Center agrees to accept the Unit and any such services, on a full-time basis. The initial term of this agreement shall be for the 36 months commencing on the "Commencement Date" anticipated being on or about December 1st, 2016. Fees under this Agreement shall begin to accrue on the commencement Date.

Action: A motion to approve the COL Imaging Solutions Contract was made by Mrs. Pamela Breland, duly seconded by Mr. James Thomas, unanimously approved.

EMPLOYEE BENEFIT CHANGES

A brief conversation ensued in regard to a few minor changes to employee benefits. There will be a further discussion including rates in the near future.

MEDICARE INTERIM REIMBURSEMENT

Mr. Sullivan discussed Riverside Medical Center possibly changing the PIP payment arrangement. There will be a further discussion in the near future.

MACRA

Mr. Sullivan spoke briefly about Affordable Health Care Plan. Effective January 1st, 2017 there will be changes. Mr. Sullivan advised Riverside Medical Center will be participating in the optional changes. The changes will affect the revenue and will increase the quality of the services Riverside Medical Center provides. More information will be presented as it is received.

MEDICAL STAFF REPORT

The Medical Staff Report was delivered to Riverside Medical Center Board of Commissioners by Dr. Alvarado.

Medical staff conducted monthly scheduled meeting on November 10, 2016. Those in attendance approved the minutes from the last scheduled meeting. Dr. Fabre reviewed the Quality Council meeting and Quality Dashboard for the month of November. Dr. Nicholson reviewed the Infection Control Committee report. Lesia McQueen gave the administrative report.

INITIAL APPOINTMENTS:

Dr. Alvarado presented the following initial appointments to Riverside Medical Centers Board of Commissioners.

- 1.) Henry Au- Allied Health- CRNA
- 2.) Damon Fortenberry- Allied Health- CRNA
- 3.) William Kuhn- Allied Health- CRNA
- 4.) Rodrigo Lopez- Allied Health- CRNA
- 5.) Kelli Brumfield- Allied Health- Family Nurse Practitioner
- 6.) Leo Pei- Active- Pathology

REAPPOINTMENTS:

Dr. Alvarado presented the following reappointments to Riverside Medical Centers Board of Commissioners.

- 1.) Srinivas Ganji- Courtesy- Sleep Study
- 2.)Shaun Carpenter- Consulting- Wound Care
- 3.)David Powers- Courtesy- Nephrology
- 4.)Keith Hickey- Courtesy- Cardiology

Action: A motion to approve the Medical Staff Initial Appointment and Reappointments was made by Mr. Gerald King, duly seconded by Mrs. Pamela Breland, unanimously approved.

MANAGEMENT REPORT

The Management Report was delivered to Riverside Medical Centers Board of Commissioners by Mr. Peter Sullivan.

Mr. Sullivan advised he has continued to reach out to the community to inform them of the progress and plans for the future of Riverside Medical Center. Mr. Sullivan has made appearances at several local clubs, such as the Rotary Club and Town Council Meeting. There will continue to be other meetings with the intent of community outreach.

A brief discussion ensued regarding the Financial Report. Mr. Sullivan hopes to see the reports improving in the 60 to 90 days with the New Collection Policies going into effect.

Riverside Medical Center will be receiving FMP payment (care payments from Rural Health Coalition) the last week of November to the 1st week in December. This will increase the collections and help take care of other issues.

PUBLIC PARTICIPATION

Mrs. Claire Maguire announced there will be a Riverside Medical Center foundation meeting held in the very near future. Mrs. Maguire also expressed how pleased she is with the progression and changes at Riverside Medical Center.

A motion to dismiss the meeting into Executive Session was made by Mr. Gerald King, duly seconded by Mrs. Pamela Breland, unanimously approved, at 4:22 p.m.

There being no further business, meeting was adjourned at 5:23 p.m.

Respectfully Submitted,

Date: _____

By: _____

Angella Loup
Executive Assistant

Gerald B. King Chairman
Riverside Medical Center

Peter Sullivan CEO/Secretary

(All Resolutions, Affidavits, Correspondence and Attachments in its entirety are available of the Board at Riverside Medical Center 1900 South Main Street, Franklinton, LA) This meeting was held in accordance with the Americans Disabilities Act, if you need special assistant please contact Angella Mayfield Loup, Clerk to the Board at 985-839-4431 describing the assistance that is necessary.